



May 2016

1. JOB IDENTITY

Post Title:	Play Worker	Service:	Education and Childrens' Services
Section:	Childcare Strategy	Grade:	Care C
Reports to:	Co-ordinator		

2. JOB PURPOSE

- Assist in the provision of a high quality out of school care service in line with Care Inspectorate Regulations and guidelines

There is a responsibility for the post holder to demonstrate a commitment to quality service delivery through continuous improvement for the benefit of the Service and the organisation

3. CORE RESPONSIBILITIES / DUTIES

- Work in line with the National Care Standards and SSSC Code of practice following Aberdeenshire Council and Childcare Strategies policies and procedures
- Be aware of the Well Being Indicators and how this can improve outcomes for the children in their care
- Ensure the care and well-being of the children who attend the out of school care provision
- Participate in the planning and implementation of out of school care activities
- Complete paperwork as required
- Facilitate and provide appropriate play opportunities for all children in their care
- Encourage Child led activities and have experience of planning and facilitating play opportunities
- Comply with and implement the necessary childcare and health and safety regulations
- Undertake duties as requested by the senior management team and development workers

4. QUALIFICATIONS AND TRAINING

- Essential:**
- Academic achievement to Scottish National Level 4 or 5, Standard Grades or equivalent transferable experience and skills
 - Willingness to undertake further relevant training
 - Requirement to register to with the SSSC within a 6 month timescale
 - Requirement to complete core training within a 6 month timescale
- Desirable:**
- SVQ level 2 qualification in Playwork or equivalent
 - Food Hygiene Certificate
 - First Aid Certificate

5. EXPERIENCE

- Essential:**
- Experience of working with children in a supervisory capacity
- Desirable:**
- Experience of working as part of a team
 - Experience of assisting in the planning and delivery of activities

6. KNOWLEDGE AND SKILLS

- Essential:**
- Good communication and listening skills
 - Good organisational and planning skills
 - Ability to relate to children in a positive manner
- Desirable:**
- Knowledge of Childcare Strategy
 - Knowledge of National Care Standards and GIRFEC

7. ADDITIONAL REQUIREMENTS

Criminal Records Checks for Employment	This post requires one of the following checks: PVG Children and / or Protected Adults This post is regulated work with children and/or protected adults under the Protection of Vulnerable Groups (Scotland) Act 2007. The preferred candidate will be required to join the PVG Scheme or undergo a PVG Scheme update check. Where applicable, this post also requires an Overseas Criminal Record Check. A confirmed offer of employment and commencement in the post will be subject to the outcome of both these pre-employment checks being deemed satisfactory
Driving Compliance	Not applicable to this post
Politically Restricted	Not applicable to this post
Work Smart	This position is designated as a ' Fixed ' post as detailed on the Worksmart website - http://worksmart.aberdeenshire.gov.uk/