



April 2017

### 1. JOB IDENTITY

<b>Post Title:</b>	Public Convenience Cleaner	<b>Service:</b>	Business Services
<b>Section:</b>	Cleaning	<b>Grade:</b>	Technical Operative B
<b>Reports to:</b>	Area Supervisor		

### 2. JOB PURPOSE

- Responsible for opening and closing premises, cleaning premises to required standard. This role may require flexible, evening and weekend working
- There is a responsibility for the post holder to demonstrate a commitment to quality service delivery through continuous improvement for the benefit of the Service and the organisation.

### 3. CORE RESPONSIBILITIES / DUTIES

- Ensure facility is open as per opening hours and secured at end of shift
- Clean facility to required standard
- Ensure proper stock replenishment
- Ensure any operational issues e.g. damage / faults / repairs to the facility or equipment are reported

### 4. QUALIFICATIONS AND TRAINING

- Essential:**
- Desirable:**
- Educated to a good general standard

### 5. EXPERIENCE

- Essential:**
- Cleaning experience
- Desirable:**
- Experience in the use of mechanical equipment

### 6. KNOWLEDGE AND SKILLS

- Essential:**
- Ability to work on own initiative
- Desirable:**
- Awareness of health and safety issues

7. ADDITIONAL REQUIREMENTS	
Driving Compliance	Not applicable to this post
Politically Restricted	Not applicable to this post
Work Smart	This position is designated as a <b>'Fixed'</b> post as detailed on the Worksmart website - <a href="http://worksmart.aberdeenshire.gov.uk/">http://worksmart.aberdeenshire.gov.uk/</a>