

Job Profile

February 2017

1. JOB IDENTITY

Post Title:	Strategic Development Officer	Service:	Health and Social Care Partnership
Section:	Strategy and Business Services	Grade:	Practitioner L
Reports to:	Strategy and Commissioning Manager		

2. JOB PURPOSE

To contribute to strategic outcome design, development and review with particular emphasis on redesign of services for people with health & social care needs.

Ensuring services are delivered to meet the National Health and Wellbeing Outcomes and the priorities identified through the Aberdeenshire Health and Social Care Strategic Plan.

There is a responsibility for the post holder to demonstrate a commitment to quality service delivery through continuous improvement for the benefit of the Service and the Partnership.

3. CORE RESPONSIBILITIES / DUTIES

- Take the lead on Research and Strategic Development of services for people with health & social care needs.
- Support locality planning across the Health and Social Care Partnership
- Contribute to the promotion of joint working within the Health and Social Care Partnership
- Quality assurance and performance management ensuring the appropriate national Health and Wellbeing outcomes are achieved
- Service review and support regarding services that are delivered to adults with health and social care needs
- Developing and supporting consultation and involvement mechanism for adults with health & social Care needs.
- Provide advice and support to colleagues and external partners on strategic design, development and legislation
- Liaise and work closely with a variety of internal and external key stakeholders
- Lead on research projects which also require monitoring of budget spend

4. QUALIFICATIONS AND TRAINING

- Essential:**
- Educated to degree level
 - Relevant knowledge, skills and experience in a Health or Social Care setting
 - Registered with appropriate Professional Body

- Desirable:**
- Professional Social Work qualification (e.g. DSW,CQSW, CSS)

5. EXPERIENCE

- Essential:**
- Experience of participating in working groups that consider strategic and operational implications of initiatives, legislation and policy changes or developments.
 - Partnership working experience with relevant statutory and independent sector organisations, internal and external organisations and partner agencies
 - Relevant experience of information technology and computer systems including preparation and presentation of reports, information and events
 - Excellent change management, organisational and administration skills
 - Excellent verbal and written communication

- Desirable:**
- Experience of analysing written material
 - Project management experience

6. KNOWLEDGE AND SKILLS

- Essential:**
- An understanding of statutory requirements, legislation, policy and new initiatives in relation to adults with health and social care needs
 - Able to assist in service delivery development
 - Ability to establish, maintain and develop effective working relationships with service users, operational teams, delivery partners and colleagues
 - Ability to work to deadlines
 - Ability to respond positively to change.
 - Ability to travel throughout Aberdeenshire

- Desirable:**
- Knowledge of current key issues and developments in health and social care
 - Ability to analyse and interpret legislation, plans, policy documents and consultation papers

7. ADDITIONAL REQUIREMENTS

Driving Compliance	<p>Authorised Car User It is a material condition of employment for this post that the employee holds a current full driving licence and has a car available, whenever required, in order to undertake the full range of duties of the post. As such, the post is designated as an authorised car user and will be entitled to receive mileage payments.</p> <p>The employee will also be required to produce their licence, on request, at periodic intervals. Should the employee's driving licence be withdrawn, for whatever reason, it may be necessary to terminate the employee's appointment.</p>
Politically Restricted	N/A
Work Smart	This position is designated as a ' Flexible ' post as detailed on the Worksmart website - http://worksmart.aberdeenshire.gov.uk/