**Argyllhomes**

**FOR ALL**

# **PERSON SPECIFICATION**

**Job Title: Joiner**

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| --- | --- | --- | --- | --- |
| **Requirement** | **Essential** | | **Desirable** | |
| 1.**Education & Qualifications** | | | | |
| Hold a current City and Guilds or NVQ Level 2 qualification in Joinery | **√** | |  | |
| 2.**Experience** | | | | |
| Experience of carrying out all types of joinery duties within domestic and commercial properties | **√** | |  | |
| Experience of carrying out building repairs and maintenance property condition inspections along with repairing or reporting faults or defects. | **√** | |  | |
| Experience of working with the general public and working in their homes | **√** | |  | |
| Experience of carrying out daily vehicle, plant and machinery checks for anything provided to you by the Company | **√** | |  | |
| 3.**Knowledge** | | | | |
| Joinery trade specific knowledge | **√** | |  | |
| Knowledge to carry out other trades work and tasks including   * Basic plumbing * Masonry * Painting * Gutter cleaning * Grass cutting * Winter gritting * Undertaking house clearances | **√** | |  | |
| Working knowledge of health & safety requirements | **√** | |  | |
| 4.**Skills and Abilities** | | | | |
| Be able to work under pressure to required deadlines and standards | **√** | |  | |
| The ability to cost effectively monitor, plan, order and control stock and materials | **√** | |  | |
| The ability to work on your own initiative and as part of a team | **√** | |  | |
| The ability to communicate effectively with customers, colleagues and others on a daily basis both verbally and in writing | **√** | |  | |
| Competent in the use of smart phone technology, including the ability to send and receive email, calendar appointments, documents and photographs | **√** | |  | |
| 5.**Other Requirements** | | | | |
| Committed, flexible and adaptable approach to work requirements, including out of hours working | | **√** | |  |
| To arrive on time on site and move efficiently between jobs | | **√** | |  |
| To respect and maintain confidentiality in relation to company business and its customers at all times | | **√** | |  |
| Have a full and valid UK driving licence and be able to travel and work within other areas of the Company’s operations on occasions | | **√** | |  |