

HIGHLAND COUNCIL JOB SPECIFICATION

Service: Communities & Place

Section: Transport & Logistics

Post Designation: HGV Mechanic

Grade: HC05 £23,896 - £26,455

Location: Dingwall

Responsible To: Workshop Foreperson

Job Purpose:

- Carrying out repairs and maintenance to Council owned fleet of HGV vehicles, plant and equipment.

Key Duties and Responsibilities:

- Work as part of a team repairing and maintaining the Council's fleet of HGV vehicles and plant.
- Assess and test parts as required to affect a repair.
- Undertake training as required.
- Fault finding and diagnosis including hydraulic and electrical systems.
- Welding and Fabrication.
- In field servicing.
- Completion of statutory inspection sheets.
- Participation in winter maintenance standby rota.
- To contribute to the operational effectiveness, efficiency and productivity of the team in order to meet targets and deadlines.

- Undertake pre-planned maintenance schedules.
- Ensure compliance with Health and Safety Regulations.
- Ensure the safe keeping of tools, plant and equipment.
- To ensure cleanliness and tidiness of working areas.
- To wear protective clothing and equipment as issues and as necessary.
- To comply with all Health and Safety guidelines and procedures.
- To take personal responsibility for your own Health & Safety at Work.
- To be aware of your own actions in relation to the Health & Safety of others.
- To participate in a rota to ensure mechanical back up for refuse vehicles, winter plant and equipment is always available.

Other Duties:

The post holder may be required to undertake any other duties appropriate to the level of the post
Duties and responsibilities will vary from time to time.

Date:

May 2022

**The Highland Council
Person Specification**

Service: Community Services
Job Title: Mechanic
Location: Dingwall
Date: May 2022

Essential Attributes

In order to be able to carry out the duties of this post effectively and safely, candidates will be able to provide evidence of the following.

1. Time Served HGV Motor Vehicle Mechanic.
2. Experience in the repair and maintenance of Light Commercial Vehicles (LCV), Large Good Vehicles (LGV) and construction plant.
3. Holds proof of recognised trade training and be time-served in the repair and maintenance of HGV motor vehicles.
4. Qualified to City and Guilds Part 1 and 2 or Scotvec National Certificate (or similar) in vehicle maintenance and repair.
5. Methodical approach to work with attention to detail.
6. Flexible approach to work.
7. Ability to work on own initiative.
8. Experience in preparing vehicles to MOT standards.
9. Ability to work in collaboration with others in busy team and to contribute to the practice of good team working.
10. Experienced in hydraulic and electrical fault finding.
11. Understand instructions and clearly and concisely report findings.
12. Ability to work in a tidy manner.
13. Willingness to accept direction/delegation.
14. Ability to lift and carry reasonable weight, move equipment in conjunction with moving and handling regulations.
15. Evidence of good health record.

Desirable Attributes

1. Category C driving licence