



December 2017

## 1. JOB IDENTITY

**Post Title:** Skilled Landscape Operative

**Service:** Infrastructure Services

**Section:** Landscape Services

**Grade:** Technical Operative E

**Reports to:** Chargehand (Landscape)

## 2. JOB PURPOSE

- Assist as part of a team in all aspects of landscape maintenance including grave digging operations, while adhering to relevant council policies and procedures

Physical effort is a daily requirement of this post

here is a responsibility for the post holder to demonstrate a commitment to quality service delivery through continuous improvement for the benefit of the Service and the organisation

## 3. CORE RESPONSIBILITIES / DUTIES

- Undertaking work in public parks, playing fields, cemeteries, landscaped areas and similar open spaces such as grass cutting, hedge trimming, clearing leaves, litter collection, planting, pruning, seeding and where appropriate chemical application
- Undertaking all duties involved in burials including maintenance of grounds and their surrounds and ensure that others operate in a safe and secure manner
- Responsibility for the supervision of allocated personnel. This includes responsibility for personnel and the public under the Health & Safety at Work Act and other associated Regulations
- Safely operating equipment and machinery required to carry out duties and undertaking routine checks and maintenance
- Use of technical skills, for example in interpretation of plans, site preparation and construction, soft and hard landscaping, setting out of pitches, tree care and propagation
- Undertaking duties on construction sites, adjacent to public roads and in depots and workshops adhering to council safety policies and safe systems of work
- Act as an ambassador for the Council when interfacing with members of the public and doing so in a polite and friendly manner

## 4. QUALIFICATIONS AND TRAINING

- Essential:**
- Current valid Driving Licence
  - Horticulture/Agriculture Certification SVQ Level 2 or equivalent or completion of qualification within 12 months of appointment
  - Certificate of competence in the application of pesticides

- Desirable:**
- Driving licence BE or D1E to tow trailer
  - SVQ Level 3 in Horticultural or equivalent
  - Certification of competence the use of chainsaws

## 5. EXPERIENCE

- Essential:**
- Experience of outdoor manual working
  - Broad range of horticultural or Agricultural experience including landscaping
  - Experience in the use of machinery such as ride on mowers pedestrian mowers and strimmers
- Desirable:**
- Experienced in interpretation of plans, maps, and drawings
  - Competence in grave-digging and associated earthworks
  - Site preparation and construction, setting out of pitches

## 6. KNOWLEDGE AND SKILLS

- Essential:**
- Good verbal and written communication skills
  - Working knowledge of Health and Safety legislation and guidance
  - Ability to work as part of a team
  - Ability to work with minimal supervision
  - Ability to work outdoor in all weathers

## 7. ADDITIONAL REQUIREMENTS

Driving Compliance	<p>This post has responsibility for and is required to drive Aberdeenshire Council vehicles. The preferred candidate will be required to produce a current, valid driving licence. An offer of employment by Aberdeenshire Council will be subject to the outcome of this check being satisfactory. The employee will also be required to produce their licence, on request, at periodic intervals.</p> <p>Should the employee's driving licence be withdrawn, for whatever reason, it may be necessary to terminate the employee's appointment.</p>
Politically Restricted	Not applicable to this post.