

Role Profile

Post Title:	Occupational Therapist
Grade:	10
Date Created:	19th March 2019

ROLE DEFINITION

To contribute specific Occupational Therapy input with individuals in the community, with a view to promoting independence and personal development, through the continuations of rehabilitation and provision of equipment and adaptations.

KEY TASKS AND RESPONSIBILITIES

Corporate Responsibilities

- Manage/deliver the Service in accordance with the Council's corporate policies and procedures and relevant strategy provision.
- Manage/deliver the service outcomes, in the most efficient and effective way, that delivers the Council's Strategic Priorities within the Council Plan and contributes to the production of Directorate Plans.
- Manage and monitor Capital and Revenue budgets as assigned and contribute to budget development.
- Lead, or contribute to, the preparation of cross-service business development plans, as required.
- Ensure the effective management and leadership of employees, where appropriate.
- Prepare and co-ordinate reports for the Council, its Committees or working parties and to attend these meetings as required.
- Undertake any other reasonably required duties as instructed by Management or someone acting on their behalf, in addition to the role specific tasks & responsibilities detailed below.

Role Specific Tasks & Responsibilities

- Provide assessment and intervention to rehabilitation programmes for individuals including the provision of specialist equipment and adaptations to support tasks in daily living, and the appropriate advice on their safe use.



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- May be involved in the manual handling assessments and the provision of manual handling equipment, as well as assessment of complex needs.
- Assist in the co-ordination of screening referral and the ongoing assessment of people referred to the service.
- Provide appropriate advice, guidance, practical support and signposting to individuals and carers.
- Contribute to the development of the service along with other community bases rehabilitation services.
- Provide supervision to unqualified staff and participate in peer supervision.
- Participate with a range of senior staff in policy and decision making in relation to the service.
- Work within a multi-disciplinary framework to ensure “right service at right time”. Liaise with a wide range of internal and external services in relation to the requirement of the service and the service users.
- Maintain current accurate service user records and statistical information on the running of the service.
- May be required to participate in Independent Mobility Assessment for the provision of Blue Badges.
- Ensure adherence to confidentiality of service users at all times.

ESSENTIAL / DESIRABLE CRITERIA

	Essential	Desirable	Evidence
Education and Qualifications	<ul style="list-style-type: none"> • Degree or Diploma in Occupational Therapy or equivalent • HPC registration or equivalent 	<ul style="list-style-type: none"> • Honours Degree in related Health Studies or equivalent • Further degrees or certified courses in the field of Health and Social Services 	<ul style="list-style-type: none"> • Application Form • Interview
Experience	<ul style="list-style-type: none"> • Working in a community or alternative setting 	<ul style="list-style-type: none"> • Working within an area team • Provision of equipment and 	<ul style="list-style-type: none"> • Application Form • References • Interview



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	<ul style="list-style-type: none"> Working with adults and older people IT packages and systems 	adaptations as an intervention	
Specialist Knowledge	<ul style="list-style-type: none"> Understanding of community rehabilitation and care plans 	<ul style="list-style-type: none"> Understanding of environmental assessment Understanding of manual handling assessment and provision of associated equipment 	<ul style="list-style-type: none"> Application Form Interview Pre/Post-Interview Check (if appropriate)
Skills and Abilities	<ul style="list-style-type: none"> Written and verbal communication skills Organisational skills and effective time management Interpersonal skills Work on own initiative and as part of a team Ability to work alone as well as part of a team 	<ul style="list-style-type: none"> Presentation skills Rehabilitation skills in activities of daily living 	<ul style="list-style-type: none"> Application Form References Interview
Other	<ul style="list-style-type: none"> Ability to work flexibly Required to join the PVG Scheme for this type of regulated work 	<ul style="list-style-type: none"> 	<ul style="list-style-type: none"> Application Form Interview Pre/Post-Interview Check (if appropriate)

Please be aware that the successful candidate must be able to travel throughout North Ayrshire (own car/public transport/pool cars etc) for work purposes, meetings, training courses etc.



OUR STAFF VALUES & BEHAVIOURS

Value	Behaviours
<p><u>Focus</u> we put our customers first we understand the bigger picture</p>	<ul style="list-style-type: none"> • Provide excellent customer services • Meet and, where possible, exceed the expectations of internal and external customers • Understand the performance levels and standards required within our own role and strive to achieve and, where possible, exceed these • Know how the work we do fits into the overall performance of the Council
<p><u>Passion</u> we take pride in the jobs we do we are ambitious for our community</p>	<ul style="list-style-type: none"> • Take ownership of our own actions and performance • Reflect on the work we do and consider how it could be improved • Have a positive impact on the lives of our customers and their communities • Push the boundaries to help our customers and communities realise their potential
<p><u>Inspiration</u> we all look for better ways to deliver our services we achieve the best results by working together</p>	<ul style="list-style-type: none"> • Find new ways to deliver improvements, efficiencies and value for money • Embrace change with enthusiasm and creative ideas • Work together and creatively produce the best outcomes for our customers and communities • Plan all activities with the end goal in mind

