



February 2016

1. JOB IDENTITY

Post Title:	Occupational Therapist	Service:	Health & Social Care
Section:	Social Work	Grade:	Practitioner K
Reports to:	Team Manager		

2. JOB PURPOSE

- Assess, advise and provide a range of services aimed at maximising opportunities for personal independence within the community for people with various forms of disability. To develop service to a broad client group, using the specialist knowledge base of Occupational Therapy

There is a responsibility for the post holder to demonstrate a commitment to quality service delivery through continuous improvement for the benefit of the Service and the organisation

3. CORE RESPONSIBILITIES / DUTIES

- Assess clients
- Undertake People Handling Risk Assessment
- Educate, advise and support clients and carers
- Arrange the provision of equipment and adaptations
- Allocate, monitor and oversee the work of the Occupational Therapy Assistants and Occupational Therapy Technical Assistants
- Undertake administrative tasks
- Promote Aberdeenshire policy on disability issues and carry out other professional duties related to disability

4. QUALIFICATIONS AND TRAINING

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|-------------------|--|
| Essential: | <ul style="list-style-type: none"> BSc Degree / Dip COT Occupational Therapy State Registration Ability to undertake mandatory Health and Safety training for example People and Object handling, Crisis and Limitation Management (CALM) |
| Desirable: | <ul style="list-style-type: none"> Training in Risk Assessment and Manual Handling |

5. EXPERIENCE

- Essential:**
- Experience of using computers
 - Previous experience working with physically disabled people
- Desirable:**
- Experience of dealing with complex adaptations to property relating to disability
 - Experience in supervision, support and training of staff/students
 - Group Work experience

6. KNOWLEDGE AND SKILLS

- Essential:**
- Knowledge of Care in The Community Legislation and the ability to evidence Continual Professional Development
 - Articulate and confident in written and verbal skills
 - Good supervisory skills
 - Sound organisational skills
 - Ability to travel within Aberdeenshire
- Desirable:**
- Good negotiation skills
 - Effective stress management skills

7. ADDITIONAL REQUIREMENTS

Driving Compliance	Not applicable to this post
Politically Restricted	Not applicable to this post