



### 1. JOB IDENTITY

<b>Post Title:</b>	Early Years Practitioner	<b>Service:</b>	Education & Children's Services
<b>Section:</b>	Early Learning & Childcare	<b>Grade:</b>	Care Worker H
<b>Reports to:</b>	Early Years Senior Practitioner		

### 2. JOB PURPOSE

- Act as a member of Early Learning and Childcare team, with full involvement in the work of the Early Level curriculum, and where appropriate the pre-Birth to Three Framework, helping to contribute to the care and education of children

There is a responsibility for the post holder to demonstrate a commitment to quality service delivery through continuous improvement for the benefit of the Service and the organisation

### 3. CORE RESPONSIBILITIES / DUTIES

- Contribute to planning and implementation of a curricular programme which meets the needs of the individual child in line with national and local standards
- Observe and interact with children in order to support their learning & record and report on individual children's progress in line with the Council's policy and procedures
- Collaborate and participate in partnership and outreach work with others involved in children's learning and development (e.g. parents, carers, teaching staff, health visitors) at all times maintaining confidentiality
- Contribute to assessment and reporting of children's progress
- Contribute to the delivery of the Early Level curriculum in line with pre-determined policy and procedures and where appropriate the pre-Birth to Three Framework.
- Participate in all aspects of team work within the unit including training of students, preparation and care of resources, maintenance of cleanliness and hygiene and contributing to staff discussions
- Keep abreast of early years initiatives and developments and participate in continuing professional development in line with Council policy and procedures
- Undertake an active role in all aspects of care which meet the needs of the individual child in line with the Council's duty of care and the principles of GIRFEC

#### 4. QUALIFICATIONS AND TRAINING

- Essential:**
- HNC Childhood Practice at SCQF Level 7 (formerly SVQ 3) or SVQ Social Services (Children and Young People) at SCQF Level 7 or Equivalent practice qualification or past practice qualification as accepted by the Scottish Social Services Council (SSSC)
  - SSSC Registration as a Practitioner without conditions within 6 months of taking up post
- Desirable:**
- Willingness to develop professional expertise
  - Food Handling qualification
  - First Aid qualification

#### 5. EXPERIENCE

- Essential:**
- Experience of working with children aged 3-5 years of age
  - Experience of working with parents, young children, and associated agencies
- Desirable:**
- Experience of working with the pre-Birth to Three Framework

#### 6. KNOWLEDGE AND SKILLS

- Essential:**
- Ability to plan, implement and evaluate learning activities
  - Good communication and organisational skills
  - Flexible with the ability to use initiative
  - Good interpersonal skills
- Desirable:**
- Ability to be creative in the working environment
  - Awareness of 'Getting it right for every child' (GIRFEC)

#### 7. ADDITIONAL REQUIREMENTS

Driving  
Compliance

**ONLY APPLICABLE TO OUTDOOR LEARNING ROLE:**

It is a material condition of employment for this post that the employee holds a current full driving licence and has a car available, whenever required, in order to undertake the full range of duties of the post. As such, the post is designated as an authorised car user and will be entitled to receive mileage payments.

The employee will also be required to produce their licence, on request, at periodic intervals.

Should the employee's driving licence be withdrawn, for whatever reason, it may be necessary to terminate the employee's appointment.

Agreed