

APPLICATION PACK

REFERENCE NUMBER: ERN03995

ADVERTISING: EXTERNAL

DEPARTMENT: HEALTH & SOCIAL CARE PARTNERSHIP

JOB TITLE: OCCUPATIONAL THERAPIST

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This Application Pack should contain all the information you require to complete your application.

ADVERTISEMENT



DEPARTMENT:	Health & Social Care Partnership
JOB TITLE:	Occupational Therapist
JOB STATUS:	Full Time
DURATION:	Permanent
NUMBER OF VACANCIES:	1
GRADE:	10
HOURLY RATE:	£19.23 - £21.46
ANNUAL SALARY:	£35,092 - £39,162
HOURS PER WEEK:	35
LOCATION:	Eastwood Health & Care Centre

To provide a responsive outcome focused occupational therapy service within the context of health and community care including assessment and rehabilitation.

The successful applicant will undertake appropriate outcome focused Occupational Therapy assessments, identify options, make recommendations, effect solutions; and to provide specialist advice, guidance and support as appropriate to individuals, carers and groups within the community.

This post requires registration. You must currently have registration with the Health Care Professions Council (HCPC) or eligibility to apply from commencement of employment.

This post is considered Regulated Work with Protected Adults, under the Protection of Vulnerable Groups (Scotland) Act 2007. It is an offence therefore to apply if you are barred from working with protected adults.

Pension Scheme

Employees with a contract of employment for 3 months or more are automatically included in our Local Government Pension Scheme which is a career average scheme. Pension contribution rates are based on a tiered system determined by your annual full time equivalent pensionable pay. For example for those earning up to and including £21,800 the contribution rate you pay is 5.5% of your salary. The council pays the rest of the cost of providing your benefits. This amount varies but it's always enough to make sure your pension can be paid and will be at least 19.3% of your pay. In addition you get tax relief on your contributions - the tax you pay on your salary is calculated after your pension contributions are deducted.

Other main pension benefits include a pension that increases each year in line with price inflation and the ability to exchange some of your pension to provide a tax free lump sum. Further details can be found in the attached document General Information for Applicants or via the Strathclyde Pension Fund website www.spfo.org.uk.

Recruitment Dates

Closing date for applications: midnight on Sunday 24 July 2022

Shortlist date: TBC

Interview date: TBC

If you would like an informal discussion about the post, please contact Lynn Siddiqui, Eastwood Community Rehab Team Lead, on 0141 451 0800.

Recruitment Communication

As you are applying for this post on-line you will receive an automatic e-mail receipt once you have submitted your form.

You should also note that all communication will be sent electronically to the email address you provide on your form. This can include the following:

- Email notification advising of outcome of shortlisting
- Invite to interview email
- Conditional offer email
- Full employment contract

Given the nature of the above correspondence you should ensure that the email address you provide is secure and relevant (i.e. not public or work related if possible)

Payslips

The council provides electronic payslips online through our employee self-service portal. Successful applicants will be provided with a login to the self-service portal to access their payslip.

Disability Confident

If a disabled applicant can clearly show in their application that they meet the essential criteria for the job (as shown in the person specification) they will be given the opportunity to demonstrate their abilities at interview.

Equalities

East Renfrewshire Council is committed to encouraging equality, diversity and inclusion among our workforce, and eliminating unlawful discrimination.

Our aim is for our workforce to be truly representative of all sections of society and our customers, and for each employee to feel respected and able to give their best.

We offer a range of family friendly, inclusive employment policies, and employee benefits to support staff from different backgrounds.

East Renfrewshire Council has committed to implement the key recommendations of the Scottish Parliament's Equalities and Human Rights Committee's Race Equality, Employment and Skills: Making Progress report.

JOB DESCRIPTION



Department: Health and Social Care Partnership

Division/Section: Rehabilitation & Enablement Services

Job Title: Occupational Therapist

Responsible to: Team Leader

Grade: 10

Date Revised: April 2014

Principal Functions: To provide a responsive, outcomes focused Occupational Therapy Service within the context of Rehabilitation & Enablement Services.

Main Duties:

1. To undertake appropriate outcome focused Occupational Therapy assessments, identify options, make recommendations, effect solutions; and to provide specialist advice, guidance and support as appropriate to individuals, carers and groups within the community.
2. To participate in the development of a quality Occupational Therapy service which is person-centred, empathic and responsive to the needs and aspirations of people with disabilities and their carers, which is consistent with the East Renfrewshire Health and Social Care Partnership policies (HSCP) and legislative obligations.
3. To participate in formal supervision sessions as required and to make critical analysis of personal practice and performance in conjunction with line management.
4. To be responsible for a caseload and the recording of all work undertaken in accordance with HSCP departmental instructions and RCOT guidelines.
5. To participate in such training programmes as may be deemed appropriate, including the supervision of students; and to act as a resource for other care groups, units and departments.
6. To liaise with other colleagues and agencies, also to promote public understanding of all the services of the ERC HSCP and to encourage community involvement in the delivery of these services.
7. To carry out any other duties within the scope and intention of the job purpose as may be determined by the line manager.

PERSON SPECIFICATION



POST OF:	Community Occupational Therapist	DEPARTMENT:	HSCP	
GRADE:	10	SERVICE:	Community Care	
ATTRIBUTES		ESSENTIAL (✓)	DESIRABLE (✓)	METHOD OF ASSESSMENT
PROFESSIONAL/ EDUCATIONAL QUALIFICATIONS				
Diploma or degree in Occupational Therapy		✓		Verification of qualifications and current registration
Hold current state registration		✓		
Appropriate post graduate training			✓	
RELEVANT WORK/ OTHER EXPERIENCE				
Previous post qualifying experience in a work related field		✓		Application form and Interview
Experience of person-centred goal planning		✓		
Experience of assessment and care management		✓		
Experience in working with adults who have physical disabilities		✓		
Experience in Independent Mobility Assessment (Blue Badge)			✓	
SKILLS AND ABILITIES				
Flexible, objective approach		✓		Application form and interview
Good assessment skills		✓		
Good communication skills		✓		
I.T competency		✓		
Good report writing skills.		✓		

PERSONAL QUALITIES Resilience, initiative, maturity in approach Ability to work as a team player and on own initiative	✓ ✓		Application form and interview
ADDITIONAL JOB REQUIREMENTS Ability to work to deadlines Full clean driving licence	✓	✓	Application from and interview By inspection and verification of licence